

## **PARENT PAYMENT ARRANGEMENTS 2022**

Forest Hill College is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We thank you for your contributions which make a huge difference to the resources and programs that our school can offer to students.

Payments can be completed via Compass Course Confirmation in December 2021. The College makes every effort to keep the costs of items and activities to a minimum and affordable for all families.

This support allows us to continue our commitment to the robust delivery of the standard curriculum, and to compliment this with other activities and initiatives that are representative of our values, culture and vision to create passionate, positive and curious learners. These include Student Parliament, Leo Club, Homework Club, basketball marathon, school production and various sub-school activities.

Our excellent facilities provide optimal learning environments for each student, allowing for greater engagement.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

### **Financial Support for Families**

The College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF)
- Personalised payment arrangements
- Second-hand options, eg second hand book sale
- State Schools Relief (SSR)

For a confidential discussion about accessing these support options, or if you would like to discuss alternative payment arrangements, contact the General Office Administration Team via email at [fhc@fhc.vic.edu.au](mailto:fhc@fhc.vic.edu.au) or 03 9814 9444.

### **Payment methods**

We request families' support in making payment on or before **15 December 2021**. Payment may be made via Compass, BPAY, cash, EFTPOS or credit card. Payment instalment plans may also be arranged either directly through Compass or by contacting the General Office Administration Team.

**David Rogers**  
Principal

**Lyndell Fraser**  
School Council President



| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum   | Amount |
|--|--------|
| <p><i>Classroom consumables, materials &amp; equipment as necessarily required within the learning areas to support the delivery of the standard curriculum, including chosen electives from Year 9.</i></p> <p><i>This includes, but is not limited to the following:</i></p> <ul style="list-style-type: none"> <li>• <i>paint and art supplies, printing supplies</i></li> <li>• <i>general classroom materials and equipment</i></li> <li>• <i>food ingredients, 3D laser printer consumables, kitchen class sets of utensils and equipment, science chemicals and equipment</i></li> <li>• <i>class sets of required equipment across learning areas</i></li> <li>• <i>practice exams and materials</i></li> <li>• <i>Online testing and assessment</i></li> <li>• <i>Provision and upkeep of school devices, peripherals and IT, including server maintenance and upgrades and parent portal communication system costs</i></li> <li>• <i>Student ID card</i></li> </ul> | \$200  |
| Other Contributions - for non-curriculum items and activities  | Amount |
| <p><i>College Culture Activities and Initiatives. A voluntary contribution necessary to support the delivery of activities and initiatives (whole and sub school) that are representative of our values and culture and enhance a student’s journey with our College. This includes, but is not limited to the following:</i></p> <ul style="list-style-type: none"> <li>- <i>School Production</i></li> <li>- <i>Basketball Marathon</i></li> <li>- <i>Presentation Evening and Award</i></li> <li>- <i>Year 7 Welcome BBQ</i></li> <li>- <i>Activity Days</i></li> <li>- <i>Year 12 Assembly and Morning Tea</i></li> <li>- <i>Guest Speakers</i></li> <li>- <i>Student Parliament Initiatives</i></li> <li>- <i>Breakfast Club</i></li> <li>- <i>Tribes Events</i></li> <li>- <i>Year 12 High Performance Mindfulness program</i></li> </ul>  | \$285  |
| <p><b>FHC Performing Arts Academy - Equipment and Enhancement.</b> <i>A voluntary contribution to support the acquisition and replacement of Performing Arts related equipment and resources.</i></p>  | \$50   |
| <p><b>FHC Sports Academy Programs - Strength and Conditioning Equipment–</b> <i>A voluntary contribution to support the acquisition and replacement of strength and conditioning equipment and resources in our school.</i></p>  | \$50   |

| <b>Tax deductible contributions</b>   |      |
|---|------|
| <b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.                   | \$50 |
| <b>Library fund.</b> A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. | \$50 |

### **Educational items for students to own**

Following is a list of items that the school recommends you purchase from third party providers – items that your child will own and use individually:

- Notebooks from JB Hi Fi – See School Preferred Device Program
- Textbooks, stationery (including locker padlock) and digital subscriptions from Campion Books – see booklist

### **Extra-Curricular Items and Activities**

The College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

| <b>Extra-Curricular Items and Activities</b>   | <b>Amount</b>   |
|--|---|
| <i>Optional School Sports Victoria and Cluster membership</i>  | \$15  |
| <i>Optional SSV Interschool Sports Events</i>  | \$25 per event attended                                   |
| <i>Forest Hill College Swimming Carnival</i>   | <i>Priced per event</i>                                   |
| <i>Forest College Athletics Carnival</i>   | <i>Priced per event</i>                                   |
| <i>Optional Student Library photocopier/scanner access</i>   | \$50  |
| <i>Optional Instrumental Music Tuition – Years 8-12*</i>   | \$300   |
| <i>Optional Instrument Hire**</i>  | \$300   |
| <i>Optional Singing Tuition</i>  | As charged directly to the family by third party provider |
| <i>FHC Basketball, Netball, Soccer and Tennis Academy Elite Coaching Activities – Optional elite coaching components provided by third party</i> | As charged directly to the                                |



|  |                                       |
|--|---------------------------------------|
|  | family by third party provider        |
| <i>Year 8 Steam – Optional Steam Electronics Kit for Year 8 Steam Students who wish to acquire their own kit</i>   | <i>Priced at the time of ordering</i> |
| <i>Other optional camps and excursions to be scheduled</i>   | <i>Priced per event</i>               |
| <i>College magazine</i>  | <i>Priced when available for sale</i> |
| <i>Replacement Locker Padlocks (for locker padlocks requiring replacement after Campion booklist order closes)</i> | \$20.95                               |

**\*\* The charge of Optional Instrumental Tuition will not apply for students in Year 7 in 2022. For students in other year levels, payment is required following completion of the Instrumental Music Acceptance Form and program placement being confirmed. Instrument hire is subject to availability.**

### **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.